

February 6, 2018

Brent Kennedy Elementary PAC Meeting Minutes

Executive Members for 2017/2018 year

Chair: Jen Peebles

Treasurer: Kim Morris

Vice Chair: Cheryl Tereposky

Secretary: Michelle Harris

Date: February 6, 2018 @ 6:15 pm

Meeting: Regular monthly PAC meeting

Location: Brent Kennedy Elementary Library

In Attendance

Kim Morris	Jessica Ludwar	Jennifer Holliday
Natalia Nazaroff	Cheryl Tereposky	Kyla Hurst
Michelle Harris	Jen Peebles	Deana Postnikoff
Chelsea Sanders		
	Mike Hurley- Principal	

Call to order by Jen Popoff @ 6:17pm

INTRODUCTIONS by all in attendance – this was not done for this meeting

1. REPORTS

a. CHAIR'S REPORT (Jen Peebles)

- Nothing to report
- As a note Jen will be stepping down in the fall as her son will no longer be at Brent Kennedy

b. TREASURER'S REPORT (Kim Morris)

- **SEE ATTACHED treasurer report (Appendix A – 2017/2018 Budget/Report) – this was handed out at the meeting**
 - 1. Chequing Account balance: \$6891.68**
 - 2. Gaming Account balance: \$6265.67**
- Hungry Kids – spent \$259.80 year to date. \$1000 was budgeted amend to \$500.
- Safe – budgeted – Mike – nothing yet will get quotes for safes, it will be put in a brick. Access will be restricted – Mike will have the only key.
- Water Fountain –
 - 1. May minutes – CBT grant did not receive. There was discussion of a deposit then a payment plan. Vote was 6 yeses and 4 noes. It was held off

2. September minutes – reviewed due to water condition – waiting for the results
 3. Mike suggested to hold off again until the new system is installed to see what the water is like then revisit, to see if required at that point.
- Swimming/winter activities/skiing – it will be approximately \$1000 for the skiing and winter activities.
 1. ***Kyla Hurst made a motion to pay for the winter activity and skiing fees. 2nd by Kim Morris. All were in favor, none were opposed.***
 - Christmas gifts – still waiting on some invoices from the teachers
 - Reading software – Read-a-thon will be taking place in February
 - Teacher requests –
 1. all teachers are grateful for the amounts that they received for their requests even if it was not the full amount.
 2. There was a request for sports equipment that was not in the original pile – it was originally pulled as it is not for the PAC
 - Mike will talk to teachers about explaining things to the students that go out from the PAC at the next staff meeting, such as the upcoming read-a-thon.
 - Swimming – was only recently decided who was swimming and at what times
 - Bottles – possibility of looking at a bottle drive in the future as a fundraiser
 - *As a note Kim Morris mentioned that she will be stepping down in the fall. She is willing to train anyone interested. She will stay on until the AGM in October.*

c. DPAC REPORT (given by Natalia Nazaroff)

- There was no quorum as only 3 people in attendance
- Talking tables – February 20/18 @ 5pm – Prestige in Nelson
 1. 10 parents to partake to look at the upcoming school year budget
 2. If you are interested let Laurie @ DPAC know – with your school/community RSVP by February 8.
 3. There are some issues with other schools not seeing where the money is being spent. Budgets are supposed to be presented to the PAC in October and May.
 4. Facilities plan meeting scheduled – follow-up meeting Slocan Valley June 19 – location and time TBD
 5. Creston Learning Centre – closed – their programs are being moved to other schools
 6. Resilience – DPAC is trying to get rights to show the movie in the community

d. MEALS REPORT

- *Kyla mentioned that this will be her last year of doing the hot lunch program and she will be stepping down in the fall. She is willing to train anyone interested.*
- Hungry kids – food in staff room – this is not for teachers to take one for every kid in the class @ snack time. Mike will talk to teachers about this.

e. PRICIPAL REPORT (Mike Hurley)

- **SEE ATTACHED Principal report (Appendix B) – this was handed out at the meeting**
- 100 day is the 100th day of school the students will be celebrating
- Grade 5/6 Basketball 1st game will be Feb. 16 @ 11:30am – Mr. Hurley will confirm
- Worrisome event – there was a situation that occurred that required the RCMP to be called – little boy indicated that someone was trying to abduct him
- Illness – 45 kids sick @ Winlaw school. 29 students were out this week at Brent Kennedy and over 40 last week. If more than 10% of the student population is out sick Mr. Hurley called the Public Health Nurse to see if there is an outbreak in the area.
- Custodians pay extra attention to cleaning surfaces such as door knobs, etc. They use WHMIS approved products.

2. OLD BUSINESS

a. Slide

- Nothing yet still waiting on the RDCK

3. NEW BUSINESS

a. Breakfast for Learning

- Jen Peebles – this may be a good idea to look at bringing to our school
- Open to everyone
- Funding is available
- It would be a huge undertaking – teacher discussions/set up locations/menus
- Jessica and her husband talked about this with Mike once before earlier in the year
- Mike suggested getting more data – survey the teachers – to see if there is a need

b. Payment plan

- Shelley brought up a payment plan to help parents to pay for activities. Shelley mentions that the PAC is there to help support parents and students through fundraising and that we have to spent the money wisely
- Mike currently is working with parents to see what they can pay, there are times that he will not ask for money. PAC was not aware that this was already occurring.

c. Fundraising

- Read-a-thon – information went home, currently in progress
- Flowers – will go out after Read-a-thon and orders need to be back by March 14/15
- April 28 – games day – Caroline to send email with ideas or possible come to next meeting to discuss
- Paint Night – 45 people – but can do more if given enough notice – cost is \$25/person to hold event – can charge between \$35-\$50 per person to attend. Date options – April 13/20 or May 4/11 @ 6/6:30pm start time. Cheryl to confirm and get back to us.

d. Staff Appreciation Luncheon

- Jen Peebles thought that this would be a good idea to potentially do again. May 23 is the proposed date. Parents bring a Pot luck dish for the staff/teachers. Mike will confirm that this date works.

e. Lice Checks

- Mike and a couple of EAs do random lice checks in classrooms that there has been a report of lice
- Notices go home to families in the classes that lice has been detected in

f. Jen received an email from a parent with respect to the Safe arrival program at the school. The parent did not recall getting a call when their child did not get to school. The school is working on this to improve the program.

ADJOURNED @ 9:05 pm

Meeting Minute Action items highlights:

<u>WHO</u>	<u>ACTION ITEMS:</u>
<u>Jen Peebles</u>	<u>AGENDA ITEMS NEXT MEETING</u> - Grant application to the Canada Post for the playground
<u>Cheryl Tereposky</u>	<u>NEWSLETTER ITEMS:</u> - addition of upcoming fundraising - parents interested in Treasurer and hot lunch coordinator positions

Brent Kennedy Elementary School PAC
2017 - 2018 Budget/Report

Opening Balance Sept: \$7391.89

Sitter:

of Kids:

Ending Balance Dec \$8244.32	January	Year to Date Sept. -	2017-2018 Budget	Notes
Revenue				
Hot Lunch	4156.50	10710.64		
Popcorn	150.55	448.55		
Fundraising	0.00	2528.70		
Interest	0.31	1.51		
Other - Food safe				
Carried over Gift Cards	95.93			
Total Revenue:	4403.29	13689.40		
Expenditures				
Hot Lunch	2324.18	8263.31		
Popcorn	59.15	195.44		
Fundraising	174.04	1354.43		
Hungry Kids	76.53	259.80	1000.00	500
Safe			100.00	100
Water Fountain			2500.00	pending
W. F. Maintenance				
Swim/Winter Act./Skiing			2000.00	2000
Class x-mas gifts	314.19	314.19	550.00	235.81
Reading Software			1000.00	1000
Sports Account	0.00	500.00	500.00	paid
Teacher Requests	119.60	315.81	1100-1500	700 (1016.21)
Bursary			250.00	250
PAC Expenses: sitter	20.00	136.00		
Admin/Ktchn/Retir/Treats	0.00	182.39	750.00	431.61
Other - Food safe	0.00			
Unused Gift Cards	220.91	220.91		7717.42
Total Expenses:	3308.60	11742.28		
Ending Balance:	9,339.01	9,339.01		Canadian Tire: \$119.03 Bottle Depot: \$292.57

9,339.01	
-2447.33	hot lunch
\$6,891.68	

Goal to raise: \$2500

Brent Kennedy Elementary School PAC
GAMING ACCOUNT 2017 - 2018 Budget/Report

Opening Balance Sept: \$2987.10

Ending Balance 6360.54	January	Year to Date Sept. -	2017-2018 Budget	Notes
Revenue				
Prov. Of B.C. gaming grant		4680.00		
50/50		103.00		
Turkey Draw		285.00		
Interest	0.13	0.57		
Total Revenue:	0.13	5068.57		
Expenditures				
B.K. - Aqua Van		600.00		
B.K. - Library		1000.00		
B.K. PAC - Food safe		95.00		
Teresa Gain - Food Safe	95.00	95.00		
Grade 6 Graduation Cake			100.00	
Year End Fun Day			100.00	
Total Expenses:	95.00	1790.00	200.00	
Ending Balance:	6,265.67	6,265.67	200.00	Keep montly balance to min. \$250 to avoid s/c



School District No. 8 (Kootenay Lake)

Brent Kennedy Elementary School

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Academic Success ♦ Creativity and Imagination ♦ Citizenship ♦ Resiliency

PAC Meeting: February 6, 2018

Principal's Report:

- 1) Winter Activities: Completing the Activities tomorrow. Everything seemed to go well.
- 2) Red Mountain enjoyed by our Grade 5/6's.
- 3) Talent Show. Auditions start Feb 13th. The show is Thursday, March 15th at 12:30 pm. Note that Friday is the first day off of Spring Break.
- 4) New Teacher Hired at BK: You may have noticed that Ty Smith has joined our teaching team. He is taking over for Ms. Anderson who is taking maternity leave. Mr. Smith will be sharing the Grade 5/6 classroom and also covering Prep on Tuesdays and Thursdays.
- 5) Friday, Feb 9th is a Pro-D day. A number of our teachers are taking this day in-lieu of the days we worked together in August. Some teachers will be in the school working on self-direction professional growth.and Feb 12th is Family Day. I hope that you'll enjoy your day with your's!
- 6) Pink Shirt Day: Wednesday, Feb 28th. We discuss bullying on this day....but then we talk about conflict and bullying all year....so it's a day to bring attention to the issue for our kids. We don't expect that anyone will go out and buy a pink t-shirt. We ask kids to do their best to find pink.
- 7) Did you know that 100's Day will be soon?
- 8) Report Cards coming home on March 15th.
- 9) Spring Break starts March 16th and includes Easter Weekend. We re-open on Tuesday, April 3rd.
- 10) Swimming starts February 22. Four sets this year:
First Set: Feb 22, 27, Mar 1,6,8,13,15. (Radridge, Koorbatoff, McRann)
Second: Apr 3,5,10,12,17,24,26 (Hendry, Malakoff, Johnson)
Third: May 1,3,8,10,15,17, 22 (Montgomery, Podovelnikoff, Gagnon)
Fourth: May 24, 29, 31, June 5,7,12,14 (Marken, Verigin)
- 11) Worrisome Event today.
- 12) Basketball in full swing thanks to Mr. Montgomery.
- 13) Valentine's Day
- 14) Illness in the school.

Respectfully submitted by Mike Hurley
Principal

Our Mission: "We focus on excellence for all learners in a nurturing environment."