

November 7, 2017

Brent Kennedy Elementary PAC Meeting Minutes

Executive Members for 2017/2018 year

Chair: Jen Peebles

Treasurer: Kim Morris

Vice Chair: Cheryl Tereposky

Secretary: Michelle Harris

Date: November 7, 2017 @ 6:15 pm

Meeting: Regular monthly PAC meeting

Location: Brent Kennedy Elementary Library

In Attendance

Kim Morris	Holly Mackie	Bridgette Makaroff
Natalia Nazaroff	Jennifer Holliday	Jen Peebles
Deana Postnikoff	Jessica Ludwar	Sue Zukowski
Sandi Kim	Lisa Epp	Cheryl Tereposky
Michelle Harris	Stacey Throop	Becky Kelly
Mike Hurley – Principal	Shellie Maloff – Substitute Principal	Dr. Christine Perkins – Superintendent SD8

Call to order by Jen Peebles @ 6:17pm

INTRODUCTIONS by all in attendance – name, children – names/grades

1. REPORTS

a. Address by New Superintendent of SD 8 – Dr. Christine Perkins

- she has been travelling around the school district to get to know the area
- they are asking for input from staff/parents/students about what they would like to see for the “Brand” and for the direction of our school district in the future
- they are lobbying at the provincial level with respect to FSAs (skills assessments) to be completed at an earlier grade level so that they can help to better develop the students at an earlier age
- they are looking at the various learning environments and the different learning styles – they are focusing for what they would like to see 5 and even 10 years down the road for the kids to experience, etc.
- they are completing a gap analysis with respect to IT – they are looking at hiring a IT director to help with better communication from the school district.
- They are looking at updates to the SD website to make it more user friendly and easier to utilize. In the future they are looking at adding other languages to the site.

- Questions for the PAC:
 1. Jen Peebles asked about the communication issue that arose last year with respect to the change to the school calendar and that it was a fast turn around and BK was not aware of the change occurring. (DPAC – apologized for not including us)
 - a. Christine – 3 year calendars are being set up (June 2018 is when the current one runs out). They are looking at aligning PRO-D days between the local districts in the future and also potential spring and winter breaks. She is hoping that this will help to stop this issue from happening in the future.
 2. It was brought up that when you google SD8 school calendar for 2017/18 the old calendar comes up.
 - a. Christine – was going to take this back the SD office to look into.
 - b. Christine also mentioned that it can take 6-8 months to get things up and running
 3. Cheryl Tereposky asked why the calendar was changed for the last year of the current 3 year calendar?
 - a. Christine referred this question to Mike Hurley for response. Mike responded with the fact that the students came back last year at the beginning of January and that this made for too long of period between the winter and spring breaks. Also they found that it was hard for both staff and students to come back that early in January.
 - b. There was a concern from parents due to the excess childcare costs that will be incurred due to holidays being booked based on the previously posted schedule.

- She is willing to get letters and/or emails with any questions that you may have or any information that you wish to pass on: email address:

Christine.Perkins@sd8.bc.ca

b. CHAIR'S REPORT (Jen Peebles)

- The Food Safe course that was put on in October had 13 people signed up to take it. 1 person withdrew prior to the day and there were a couple of no shows (unfortunately none of these people paid up front). The total that attended the training were under 10. They are looking at potentially putting on another Food Safe course in the future. (there are things that need to be added to the kitchen that came out of this course. Cheryl Tereposky will let Jen Peebles know)
- Valley of PACS – includes: Winlaw/Mt Sentinel/WE Graham/BK Elementary – They are having a meeting on Tuesday November 14, 2017 @ 5:30 pm at the Mt Sentinel Secondary School. These meetings are to look at developing better communication. Jen was going to look into who can attend the event.

c. TREASURER'S REPORT (Kim Morris)

- There were 8 kids in attendance that required babysitting (Jarod was the babysitter for the evening). There was no one that got a babysitter at their home for the evening.

- **SEE ATTACHED treasurer report (Appendix A – 2017/2018 Budget/Report) – this was handed out at the meeting**
 1. **Chequing Account balance: \$7,388.71**
 2. **Gaming Account balance: \$6,170.29**
- Class Christmas gifts – previous years \$50 was given to each class for the teachers to utilize for a Christmas gift for the class – last year some classes went skating, other got little gifts. There are 11 classrooms this year.
 1. *Stacey Throop Motioned that we continue to provide the \$50 to each of the classes for this year as well. Holly Mackie Seconded the motion. All present were in favor and none were opposed.*
- PAC expenses – Robert – he is leaving BK as of November 24 @ noon. He is heading to Kaslo to complete his practicum. There was discussion about his going away gift. (Natalia Nazaroff – has a basket that we can have). There will be a card at the office for those people who would like to sign it.
 1. *Cheryl Tereposky motioned that we get Robert a \$50 coffee gift basket. Kim Morris seconded the motion. All present were in favor and none were opposed.*
- Canadian Tire Money – there is a balance of \$62. The phone number to use at the check out to give your Canadian tire money to the school is 7292. There was discussion around what to do with the money. Mike Hurley was asked if anything was required. He suggested some outdoor sleds, etc for the winter.
 1. *Deana Postnikoff motioned that we utilize the Canadian tire money to purchase as many circular flying saucer sleds things as possible with the \$62. Kim Morris seconded. All present were in favor and none were opposed.*
 - a. Jessica Ludwar will contact Canadian tire to get them ordered.
- \$500 sports account – no money has been given yet.
 1. *Deana Postnikoff motioned to pay out the \$500 to the school to pay for the required sports equipment. Cheryl Tereposky seconded. All present were in favor and none were opposed.*
- Recycling program - \$292.57 – there was talk about this money to be utilized to purchase a new BBQ – this item has been moved to the next monthly meeting.
- Gaming Grant – holding off on discussion on this for now until the next meeting.
 1. Cheryl Tereposky talked to Walter Popoff at the RDCK – there may be some money available to go towards the purchase of the replacement slide.
 - a. She needs to quote to get it to him along with the necessary paperwork so that we can get some money before the end of the year. (Kim Morris has a copy of the original quote)
 - b. We will need to look at some other fundraising options for the slide in the future as well.

d. DPAC REPORT (given by Natalia Nazaroff)

1. the last DPAC meeting was there AGM - The Kootenay Lake District Parents' Advisory Council is thrilled to announce their 2017-2018 executive! The October 25 AGM was attended by parents

representing 12 schools in Creston, Nelson and the Slocan Valley.

The following parents were elected to the executive:

Chair:	Lorien Quattocchi, Hume Elementary
Vice-Chair:	Rena Vandenbos, Mt. Sentinel Secondary
Secretary:	Kendra Mann, Rosemont, DESK
Treasurer:	Nikki Merritt, Winlaw Elementary

District Committee representatives are:

Finance & Operations:	Tyler Rice, Redfish Elementary
Policy & Governance:	Ester Zdebiak & Joanne Lih Mt Sentinel Secondary
Education:	Martha Wilson & Tina Rubak LV Rogers Secondary
Healthy Lifestyles:	Cate Baio & Meghan Paterson, Wildflower & Martha Wilson, LVR

There is an opening for one more parent on the Finance & Operations Committee. Meetings are the 4th Tuesday of the month from 4:30-6:00 at the Nelson School Board Office with videoconferencing to the Creston Education Centre. Contact DPAC at sd8dpac@gmail.com if you are interested and able to join Tyler and the rest of the finance committee for the remaining 6 meetings this year to monitor the 2017-2018 budget and draft the 2018-2019 budget.

2. There is a new aboriginal principal in the district – they are looking at getting all students involved in aboriginal studies
3. It was asked at the meeting if there were any schools struggling with class size or composition.
 - a. Our school has a composition problem – As per Mike Hurley there are 3 classes are not compliant - there are too many students with learning disabilities in one class – this affects the grades 4, 5 & 6s. The School district is looking at this
 - b. DPAC is looking at having a presenter come in to talk about this topic.

e. MEALS REPORT

- Kyla Hurst was not present at the meeting but had passed along that there was nothing to report.

f. PRICIPAL REPORT (Mike Hurley)

- **SEE ATTACHED principal report (Appendix B) – this was handed out at the meeting**
- He would like parents to note that the NEW concert date is Dec. 20, 2017 at 1:00pm.
- Liam Fitzpatrick – they are looking at bring him in to do some winter activities with the students. Cost is approx. \$90/session so approx. total cost would be \$400. They would like to request help from the PAC to fund this. They have worked with him in the past for aboriginal drumming.
- Remembrance Day – service will be held Nov. 9 at 11:00 am.
- Report cards will be handed on Nov. 9

1. He would like us to note that the reports have changed and that there is a Big Ideas & Core Competencies – read everything to see if you get the sense that the teacher really knows your child.
- They are working on IEPs – Individual Education Plans – these are for children with learning disabilities
- SHELLIE MALOFF - she will be Acting as our Principal for the next 10 weeks while Mr. Hurley is working with the SD 8 office.
 1. She introduced herself and talked about her background. She is the Vice-principal at Mt. Sentinel. She is hoping to work on improving the transition of the older kids from grade 6 to grade 7.
 2. Shellie also mentioned that Mt. Sentinel has portable lighting equipment that BK maybe able to borrow. They also have students that are qualified to run the equipment. Shellie will look into this so that we do not have to rent lighting for the Winter Concert this year.

2. OLD BUSINESS

a. Cross walk

- Ministry of Transport has now double signed the high on both sides (coming from the junction and also from Crescent Valley)
- They have illumination in the budget for 2018
- Ryan Oakley is the contact info: phone: 250-354-6159; email: ryan.oakley@gov.bc.ca
- they do have some speed signs in the area but they are currently allocated out to other areas.
- Ryan advised that all parent need to teach there kids how to properly cross the road.

b. Slide

- See above notes under Treasurer report.

c. Robert leaving

- See above notes under Treasurer report.

3. NEW BUSINESS

a. Mrs. Negrieff Retirement assembly

- There will be an assembly when Mrs. Negrieff is teaching at the school. This will be last minute and on the fly with very short notice. Cheryl has offered to go to the assembly if available. Mr. Hurley will call Cheryl once they know more.

b. Water

- Well drilled – Interior Health is looking at a chlorination system for the school. The timeline for installation is unclear as the district has to budget and plan for this expense.

c. Newsletter

- There was talk as making this part of the Vice Chair responsibility. Our newsletter come out on the 15th of the month and the schools as the beginning of the month.
 1. *Holly Mackie motioned to make the PAC Newsletter part of the Vice-Chair responsibilities. Deana Postnikoff seconded the motion. All present were in favor, none were opposed.*
- ***Can the school ask/send a letter to parents to see if they can provide email addresses to the PAC? Then if parent agrees a list can be created

and forwarded to the PAC.**** This will be looked into by both Mr. Hurley and PAC Chair.

d. Fundraising

- DFS – sold \$1348 worth of product – waiting on final invoice so that we know exactly what we made. (45% of invoice total). Product arrives approx.. Nov. 27. Holly Mackie may need help with this but will not know until it arrives. She will call and let know if help is required.
- Movie Night – Profit - \$408.23 (into the chequing account). 50/50 draw \$103 (goes the gaming account)
- BINGO –
 1. Bridgette has been making posters
 2. Cheryl Tereposky –
 - a. is creating a donation letter for Save-on-Foods for the turkeys (2) and whatever other items we may need.
 - b. Will pick up bingo cards from the Twin rivers elementary school.
 3. There will be 10 games with the games getting harder each time.
 4. Borrowing the bingo machine from the Mt. Sentinel school
 5. Mr. Hurley will look into getting 15 more tables from the school district for the evening.
 6. Discussion about what other goodies we were selling
 - a. Water, juice boxes, pop corn, coffee & tea
 - b. Also there will be a bake sale table of goodies.

ADJOURNED @ 7:20 pm

Meeting Minute Action items highlights:

<u>WHO</u>	<u>ACTION ITEMS:</u>
<u>Jen Peebles</u>	<ul style="list-style-type: none">-Look to see who can attend the Valley of PACs meetings-who will be getting bingo machine from Mt. Sentinel school <p><u>AGENDA ITEMS NEXT MEETING</u></p> <ul style="list-style-type: none">-Recycling money for purchase of BBQ – see if Syd has looked into prices for this.-Slide fundraising-Gaming grant
<u>Cheryl Tereposky</u>	<ul style="list-style-type: none">-get gift basket from Natalia Nazaroff and put together a coffee gift basket value of \$50.-get a list made up that came out of the Food safe course for what is required for the Kitchen-get quote from Kim for the slide and work with Walter Popoff to get some funding prior to the end of the year.-donation letter to Save-on-Foods for BINGO night- get Bingo cards from Twin Rivers Elementary <p><u>NEWSLETTER ITEMS:</u></p> <ul style="list-style-type: none">-phone number for the Canadian Tire Money so that people know-mention in the newsletter to parents to teach children how to safely cross the street.-Tech club – explain what it is – lunch time program, etc.-add a note on the newsletter to get parent to go to the website to register so that we can get their contact info-add date of next PAC meeting-add info for the BINGO night fundraiser
<u>Kim Morris</u>	<ul style="list-style-type: none">-cheque to pay the \$500 sports account-Get Cheryl copy of the quote for the slide
<u>Natalia Nazaroff</u>	<ul style="list-style-type: none">-basket for Robert's gift
<u>Jessica Ludwar</u>	<ul style="list-style-type: none">-contact Canadian tire and order as many circular flying saucer sleds as possible with the \$62 Canadian Tire money.
<u>ALL</u>	<ul style="list-style-type: none">Card for Robert – will be at the office for people to sign.